



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Mardi Turner, Mayor Pro Tem
Bob Higley, Councilmember
Kellye Burke, Councilmember
Kevin Boyle, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

DRAFT CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met in regular session on **Monday, December 10, 2018**, in the Municipal Building, 3800 University, West University Place, Texas beginning at approximately **6:30 p.m.**

Call to Order. Mayor Sample called the meeting to order at approximately 6:35 p.m. in the Council Chambers. Council and Staff in attendance were: Councilmembers Burke, Higley, and Turner, City Manager Peifer, City Attorney Petrov, City Secretary Gilliam, and Human Resources Director Urban

1. **Public Comments**

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Alida Drewes, 6112 Fordham, spoke on various issues.

2. **Charter Review Committee**

Matters related to a presentation and recommendations by the Charter Review Committee. *Recommended Action: Discuss and take any desired action. Ms. Katherine Brem, Chair of the Charter Review Committee and Mr. Alan Petrov, City Attorney*

No Action Taken.

3. **Parks Master Plan Update**

Matters related to an update of the Park Redevelopment Program in the Parks Master Plan. *Recommended Action: Discuss and take any desired action. Ms. Susan White, Parks and Recreation Director*

Mayor Pro Tem Turner moved to approve the updated Park Redevelopment Program recommendation in the Parks and Open Space Master Plan. Councilmember Higley seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Burke, Higley
Noes: None
Absent: Boyle

4. **Employee Benefits**

Matters related to the results of the proposals received for employee benefits. *Recommendation Action: Discuss and take any desired action. Mr. James Urban, Human Resources Director and Mr. Julian Fontana, HUB/IPS Advisors*

No Action Taken.

5. Updates on City Marketing and Communication Plans

Matters related to the City's plans relating to marketing and communications. *Recommended Action: Hear updates from the Communications Director and take any desired action. Ms. Patti Jett, Communications Director*

No Action Taken.

6. Smart City Virtual Gate Project Update

Matters related to City's virtual gate project. *Recommended Action: Discuss and take any desired action. Mr. Gary McFarland, IT Director and Mr. Ken Walker, Police Chief*

No Action Taken.

7. Consent Agenda

All Consent Agenda items listed were considered to be routine by the City Council and was enacted by one motion.

A. City Council Minutes

Approve City Council Action Minutes of December 3, 2018. *Recommended Action: Approve Minutes. Ms. Thelma Gilliam, City Secretary*

Councilmember Higley moved to approve the Consent Agenda as presented. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Burke, Higley
Noes: None
Absent: Boyle

8. Adjourn

With no other matters before Council, Councilmember Higley moved to adjourn the meeting at approximately 8:58 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Burke, Higley
Noes: None
Absent: Boyle

Prepared by: Thelma A. Gilliam, City Secretary

Council Approved: _____